

# Manitowoc County EMS Association Meeting Minutes

1/18/12

## Host: Kellnersville First Responders

The January 2012 meeting of the Manitowoc County EMS Association was called to order at 1900 by President Siehr. The educational speaker was Tim Herzog speaking on the Manitowoc County Command Post; how it works, it's assets for EMS in an emergency, and how to use it. Time 1900-2000

The meeting was resumed. Roll call was taken. A quorum was present. The secretary's report was distributed and copies given. A motion was made to accept the secretary's report was made by Manitowoc and seconded by St. Nazianz.

The treasurer's report was given and ending balances were given as follows:

Checking: \$62.10

New CD Balance: \$5166.95

Savings: \$958.24

Agencies with outstanding dues for 2011: Kiel & Maribel

A motion was made by Manitowoc to accept the treasurer's report as presented was made and Silver Creek seconded the motion. Motion carried.

### Old Business:

1. **Contact numbers:** Passed for updates.
2. **Committee reports:**
  - a. **Radio:** Ongoing.
  - b. **Medical Director:** Working with committee to review and update protocols. Also beginning to plan out quality assurance projects for 2012.
  - c. **Protocols:** Committee continues to work.
  - d. **Finance:** The tax ID # will be worked into this area with Knier and Krajnik. Ongoing.
  - e. **Disaster:** Cleveland will host the 2012 disaster drill. More to come.
  - f. **Education and training:** Always available if needed by groups. Questions about whether or not to have October seminar. Each group to ask their members about what they want; one day, two days, Saturday, week day, or no seminar. Possibility of using RTAC money also.
  - g. **LTC:** Reports that enrollment is low in EMS classes but this is going on throughout the schools. Critical care paramedic classes are going in March. LTC has graphic design students looking to make websites. If a group is interested in this, they should contact LTC Business & Tech division at 920-693-1355 or kelli.grasse.gotoltc.edu.
  - h. **Dispatch:** Reports being in the new center for 1 month and so far so good. Training two new people.
  - i. **Mutual Aid Agreements:** One remains outstanding yet.
  - j. **Website:** Mark Knier will continue to be our webmaster.
3. **Elections:** Congratulations to Theresa Diegel our new vice president. Kevin Siehr the president. Tom Krajnik is our treasurer, and Deb Holschbach remains the secretary. Thank you very much to everyone who offered to run for positions and to Mark Knier our former president for a job well done.

### New Business

1. **Next meeting:** 3/28/12 at Kiel.
2. **Crime Scenes:** Discussion on EMS and crime scenes. Coroner Curt Green had significant concerns that he met with a group of people to find solutions for. It needs to be very clear to all EMS providers about a few items:
  - all notifications of deaths at any scene occur via the coroner's office and the police; never from EMS people calling anyone
  - no pictures of death scenes are to be taken on personal cell phones. Pictures of any calls may not be posted on social media or shared in any context other than direct patient care. If possible leave any picture taking for the coroner or police.

--Using a personal cell phone at a call is not encouraged. Step away from the scene if absolutely necessary to use your phone. Pictures or passing of confidential information from the crime scene may result in legal charges against people.

--Limit the number of people who enter a scene with obvious crime or death issues in it. Less is better. Document who was in and specifically did what at these scenes.

--Remember there are very specific policies on crime scenes, pictures, and confidentiality in our Manitowoc County protocols which each agency is accountable for.

3. **Manitowoc School Shooting Disaster:** Assistant Chief Kadow speaks of the possibility of one of the high schools or junior high schools in Manitowoc participating in a school shooting scenario in 2013 or 2014 which we would/could work with for our disaster drill. More to come.
4. **Chaplain:** There is a Manitowoc County chaplain available to come on scene for scenes/calls where this could be of some help. Contact through dispatch.
5. A motion to adjourn was made by Manitowoc and Silver Creek seconded. Meeting adjourned.

**Next Meeting: March 28, 2012 at Kiel**

**Attendance:** Manitowoc, Newton, Kellnersville, JDC, St. Nazianz, Valders, Viking, Two Rivers, Mishicot, LTC, and Silver Creek

**Absent:** Branch, Collins, Cleveland, Francis Creek, Two Creeks, Maribel, Reedsville

Submitted: D. Holschbach, secretary